March 31, 2020

**The Writing Center is Available**

Dear Students,

Yes, campus is closed.

Yes, we’re all writing remotely.

The Writing Center, however, will continue to provide assistance to you on your writing assignments.

**Here's How It Will Work**

- Students can send their drafts as an email attachment to our email address: writingcenter@centre.edu
- In the Subject line of the email write: **WRITING CENTER_[Your Last Name]**
- In the message of your email, tell us: **the course for this assignment and the professor who teaches it.** It would also help us if you wrote a couple sentences paraphrasing your main questions and concerns about your draft.
- **Within 24 hours**, a student consultant from The Writing Center will offer you feedback via email or phone or video conference (each consultant will let you know how they are able to proceed).

As always, we welcome students’ writing at any phase in the writing process, whether you only have the first paragraph written or you’re close to the final version. However, please remember we are not a proofreading or editing service. We do not correct the writing for you. We aim to work with you during the paper-building process. That way—from start to finish—the writing is all yours.

So, don’t forget The Writing Center is still available! Email us your early drafts, your pre-draft writings, and/or your close-to-final drafts: writingcenter@centre.edu

Stay healthy, safe, and sane!

Sincerely,
The Writing Center